

Town of Brookhaven

Local Development Corporation

Meeting Agenda

Wednesday, January 7, 2026 at 12:00 PM

1. Roll Call

2. Minutes

November 18, 2025

3. Resolutions

Organizational Resolutions

4. CEO'S Report

Board Assessments
Fiduciary Responsibilities
Harassment Training
Financial Disclosure/Ethics
Related Party Confirms

5. Executive Session

Town of Brookhaven
Local Development Corporation

Meeting Minutes

November 18, 2025

Members Present: Frederick C. Braun, III
Martin Callahan
Felix J. Grucci, Jr. (via Zoom)
Ann-Marie Scheidt
John Rose
Frank C. Trotta

Excused Member: Mitchell H. Pally

Also Present: Lisa M. G. Mulligan, Chief Executive Officer
Lori J. LaPonte, Chief Financial Officer
Amy Illardo, Director of Marketing
Jocelyn Linse, Executive Assistant
Barry Carrigan, Nixon Peabody, LLP
Andrew Komaromi, Harris Beach Murtha, PLLC

Chairman Braun opened the LDC meeting at 12:05 P.M. on Tuesday, November 18, 2025, in the Corporation's Office on the Second Floor of Brookhaven Town Hall, One Independence Hill, Farmingville, New York. A quorum was present.

Meeting Minutes of October 22, 2025

The motion to approve these Minutes as presented was made by Mr. Trotta and seconded by Ms. Scheidt. All voted in favor.

CFO's Report

The motion to approve the retention of PKF O'Connor Davies as recommended by the Audit Committee was made by Mr. Callahan, seconded by Ms. Scheidt and unanimously approved.

The motion to close the LDC meeting at 12:06 P.M. was made by Mr. Grucci and seconded by Ms. Scheidt. All voted in favor.

LDC Meeting
November 18, 2025

The next LDC meeting is scheduled for Wednesday, December 3, 2025.

DRAFT

2026 LDC RESOLUTIONS

1. Appointment of Officers and Staff
2. Appointment of Counsel
3. Appointment of Bank
4. Adopting a Prevailing Wage Policy
5. Adopting a Property Disposition Policy, Investment Policy, Whistleblower Policy, Procurement Policy & Ethics Policy
6. Adoption of Governance, Finance and Audit Committee Charters and Establishment and Appointing of Committees
7. Adopting a Mission Statement and Measurement Report
8. Adopting a Policy Concerning Board Members Loans
9. Adopting a Compensation Policy
10. Adopting an Incentive and Conditional Compensation Policy
11. Appointment of Website Design and Maintenance Consultant
12. Check Signing Authorization
13. Audit and Accounting Services
14. Adopting a Travel & Discretionary Funds Policy
15. Appointment of Insurance Broker
16. Meeting Schedule
17. Adopting Conflict of Interest Policy
18. Appointment of Insurance Risk Manager
19. Harassment Policy
20. Fee Schedule Adoption

21. Public Relations Firm
22. Shared Services Agreement
23. Newspaper of Record
24. Acquisition of Real Property
25. Document Retention Policy